Payment Policy

- 1. Full payment upon registration for any course.
- 2. Visa, MasterCard, debit, e-Transfers, and cash. We do not accept personal cheques.
 - *If you are not able to pay for the course at the time of registration, your name will be added to a course list; it is important to note that this does not secure your seat, and your name may be bumped if the class fills.
- 3. Approved organizations and companies that cover course costs will be invoiced. Payment is due no later than 30 days post invoice date. Payments received more than 30 days post invoice date are subject to late fees.

*IMPORTANT Confirmation for payment of course by a third party must be verified prior to securing a seat in the course.

Cancellation Policy

- 1. If you are unable to attend the course, please notify us two weeks prior to the scheduled course date in order to receive a full refund.
- 2. If you are unable to attend the course with less than two weeks' notice prior to the scheduled course, you will receive a voucher for taking the course at a future date.
- 3. Course Cancellations by Read Fire & Medical Safety Training:
 - a. RFMST may be required to cancel classes from time to time due to unforeseen events.
 - b. In such an event, RFMST will give the student/company as much advance notice as possible and try to accommodate the student/company in another course, or provide a full refund.

*Please contact us if you have any questions about our payment or cancellation policy. We would be happy to provide further clarity.

Text or Call 250-640-9479

Email: readfireandmedical@gmail.com